

# SYRACUSE UNIVERSITY

## COLLEGE OF LAW

### *SYRACUSE SCIENCE & TECHNOLOGY LAW REPORTER*

#### **Bylaws**

(Revised August 30, 2009)

- I. DEFINITIONS
- II. MEMBERSHIP DETERMINATIONS
- III. MEETINGS
- IV. SANCTIONS
- V. ELECTION PROCEDURES FOR DIRECTOR POSITIONS
- VI. DUTIES OF SSTR MEMBERS
- VII. CREDIT
- VIII. AMENDMENTS

#### **ARTICLE I DEFINITIONS**

- §101 EXECUTIVE BOARD – Shall consist of the Editor-in-Chief, Managing Editor, Business Editor, Notes & Comments Editor, Lead Articles Editors, Form and Accuracy Editors, Computer Editor, and Executive Editors.
- §102 ASSOCIATE EDITORS – Those members who have met the requirements of §202 and §203.
- §103 GENERAL MEETINGS – Meetings that all members are expected to attend.
- §104 STANDING COMMITTEE – A committee formed by the Editor-in-Chief, and chaired by the Editor-in-Chief's designee, which serves as a committee for the entire academic year.
- §105 SPECIAL COMMITTEE – A committee formed by the Editor-in-Chief, or by the Editor-in-Chief's designee, to examine certain policy matters and is dissolved after final recommendations are made to the Editor-in-Chief.
- §106 THIRD YEAR ASSOCIATE – A third year student who served as an Associate Editor in his or her second year and is not an Executive Board member in his or her third year.

**ARTICLE II**  
**MEMBERSHIP DETERMINATION**

- §201 The *Syracuse Science & Technology Law Reporter (SSTLR)* shall consist of the Executive Board, Associate Editors, and Third Year Associate Members.
- §202 All newly appointed members of the *SSTLR* shall be considered Associate Editors immediately upon being selected in accordance with §204, and accepting such appointment.
- §203 (a) To maintain standing as an Associate Editor, the Associate Editor must fulfill the following:
1. Completion of satisfactory editorial work as per §609;
  2. Completion of all assigned office hours as per §609;
  3. Completion of a note or book review(s), and news and case briefs as described in §609;
  4. Participating and complying as a member of the *SSTLR* under each and every article of these Bylaws;
  5. Being a member in good standing of the *SSTLR*.
- A. Good Standing is defined as:
- i. Owing no more than 4 office hours;
  - ii. Meeting all schedules, timetables, and deadlines set by the Notes & Comments Editor, unless otherwise excused by the Notes & Comments Editor no less than 24 hours prior to the original deadline; and
  - iii. Performing all other duties as required by the *SSTLR*.
- §204 (a) The incoming Editor-in-Chief, in consultation with the new Executive Board, shall do the following:
1. Determine the approximate number of Associate Editor positions required for the next academic year;
  2. Plan an anonymous spring write-on competition to be implemented by the Notes & Comments Editor; and
  3. Set forth the procedures and criteria for selecting new Associate Editors.

A. The procedures and criteria for selecting new Associate Editors are as follows:

i. The top 15% by ranking of the outgoing first year class shall be invited to become members of the *SSTLR*;

ii. If Associate Editor positions are still available after the top 15% have accepted or declined membership, then the participants in the write-on competition shall be considered according to the following scoring criteria:

a. The writing portion;

b. The form and accuracy exercise; and

c. The applicant's letter of intent.

iii. Relative weighting and specific scoring elements of the scoring criteria shall be determined by the incoming Executive Board at an Executive Board meeting prior to distribution for scoring of the write-on competition submissions.

(b) The incoming Editor-in-Chief in consultation with the new Executive Board shall be authorized to amend the procedures and criteria selecting new Associate Editors as the Editor-in-Chief deems necessary.

1. All modifications to the procedures and criteria for selecting new Associate Editors shall be made prior to the start of the spring write-on competition.

§205 Full-time students at the College of Law shall be eligible to participate in the spring write-on competition during the spring semester of their first year of law school.

§206 Part time students at the College of Law shall be eligible to participate in the spring write-on competition upon completion of twenty-four hours of academic credit (based on the records maintained in the College of Law Registrar's office).

§207 All members of the student body who wish to participate in the write-on competition must participate in the first write-on competition scheduled after they become eligible to apply for membership. All members of the student body are limited to participate in one write-on competition.

§208 Membership decisions under this Article are made at the discretion of the Editor-in-Chief in consultation with the Executive Board, and are subject to appeal in accordance with §210.

§209 A four-year joint degree student selected for membership pursuant to this Article who wishes to defer their participation as an Associate Editor for one academic year

must file a written petition with the Editor-in-Chief by the first day of classes after notification of membership.

§210 (a) If an applicant is denied membership to the *SSTLR* and wishes to appeal the denial, the appeal procedure is as follows:

1. Applicant must appeal in writing to the Editor-in-Chief, the Managing Editor, or the Notes & Comments Editor within seven (7) calendar days of notice of being denied membership to the *SSTLR*. Notice may be actual or constructive.

2. Review upon appeal is strictly limited to clerical or numerical errors regarding Applicant's write-on competition submission and form and accuracy exercise.

3. An invitation for membership may be extended if clerical or numerical errors are discovered that significantly affect the Applicant's position on the *SSTLR* waiting list relative to the cut-off score.

(b) Decisions on membership will be made at the discretion of the Editor-in-Chief in consultation with the Managing Editor and the Notes & Comments Editor.

(c) All decisions of the Appeals Committee are final and are not subject to further review.

§211 (a) Write-on competition applicants to the *SSTLR* may request an extension in completing the form and accuracy exercise of the write-on competition for extraordinary personal circumstances. The following will be considered in granting the request:

1. The request for extension must be received by the Editor-in-Chief, the Managing Editor, or the Notes & Comments Editor before the due date of the form and accuracy exercise.

2. Determination of the merits of a student's bona fide reason shall be made at the discretion of the Editor-in-Chief in consultation with the Managing Editor and the Notes & Comments Editor.

3. The length of the extension for completing the form and accuracy exercise shall be determined by the Editor-in-Chief in consultation with the Managing Editor and the Notes & Comments Editor.

4. Prior to the granting of an extension, the student must sign a statement that he or she has not seen or received any external information relating to the specific content of the form and accuracy exercise, and that he or she will not ask about or receive any external information relating to the specific

content of the form and accuracy exercise prior to completing and returning the exercise.

5. The ability to request an extension for the form and accuracy exercise for extraordinary personal circumstances shall be included in the membership recruiting material.

### **ARTICLE III MEETINGS**

#### **§301 (a) General Meetings**

1. General meetings shall take place at least twice per semester during the fall and spring semesters.

2. Notice of all general meetings shall be posted on all *SSTLR* bulletin boards at least one week before a meeting is to occur. The Managing Editor is to maintain an email listserv for all *SSTLR* members for general announcements.

3. Notice shall comprise of a statement of the time, date and location of the meeting.

4. The Editor-in-Chief shall preside over all general meetings and determine the agenda for each general meeting.

5. If the Editor-in-Chief is either unable to attend a meeting or temporarily gives up the chair, the Managing Editor shall assume all responsibilities of the Editor-in-Chief.

6. A majority of members constitutes a quorum. A quorum must be present at a meeting in order to transact official business.

7. Attendance by all members of the *SSTLR* at general meetings is mandatory.

A. The Editor-in-Chief or the Managing Editor may excuse a member from attendance at a general meeting if the member provides a reasonable excuse to the Managing Editor, in writing at least twenty-four (24) hours prior to the meeting.

B. Members absent from a general meeting without excuse are subject to sanctions in accordance with Article IV.

8. Should a debatable issue arise, the Editor-in-Chief should conduct the meeting according to the following rules in order to bring the motion to a vote before the members:

A. Before a subject is open to debate, the member who is granted the floor by the Editor-in-Chief should make a motion. The motion must

then be seconded, and stated aloud by the Editor-in-Chief to the members present at the meeting;

B. The Editor-in-Chief will mediate debate over the motion.

C. During debate, no member may hold the floor more than five minutes;

D. A motion may be made by any member to amend or modify the original motion. A 2/3 vote of the members present is required to amend a motion.

E. A motion may be made by any member to defer the original motion to a later time, either later in the meeting or another day. A 2/3 vote of the members present is required to defer a motion.

F. A motion may be made by any member to end debate on the original motion and move to a vote. A 2/3 vote of the members present is required to end debate and move to a final vote.

G. A motion may be made by any member to kill the original motion. A 2/3 vote of the members present is required to kill motion. All debate on the original motion ends here.

H. When debate is over, the Editor-in-Chief will bring the motion to a vote. A simple majority vote of the members present is required to approve a motion, except to amend the Bylaws which requires a 2/3 vote of the members present;

I. The Editor-in-Chief shall vote ONLY to break a tie vote;

J. Each member of the *SSTLR* will have a single vote to cast on each motion considered in a meeting;

K. Votes are taken by a showing of hands unless otherwise stated in these Bylaws or, if not so stated, a simple majority of the members present may approve an alternate procedure;

9. To adjourn the meeting, a motion must be made to the Editor-in-Chief. A 2/3 vote of the members present is required to adjourn.

10. The Editor-in-Chief shall be the final arbiter of Bylaws for resolution of procedural questions; and

11. The Managing Editor shall maintain a record of minutes of these meetings.

§302 Special Meetings may be called by the Editor-in-Chief or the Managing Editor throughout the academic year. Attendance at these meetings may be mandatory at the discretion of the Editor-in-Chief.

§303 (a) Meetings of the Executive Board

1. The Executive Board shall meet as necessary. All other aspects of the Executive Board meetings are at the discretion of the Editor-in-Chief.

§304 (a) Committee Meetings

1. Except as otherwise stated in the Bylaws, all aspects of committee meetings are at the discretion of the committee chairperson in consultation with the Editor-in-Chief.

#### **ARTICLE IV SANCTIONS**

§401 (a) Sanctions Committee

1. The committee will be a Standing Committee.

2. The committee will consist of the following:

A. Editor-in-Chief;

B. Managing Editor;

C. Notes & Comments Editor;

D. Form and Accuracy Editors;

E. Two Executive Editors, selected by the Executive Board; and

F. Two Associate Editors.

3. The Associate Editor members shall be elected by the Associate Editors at the first general meeting of the academic year.

4. If a member of the Sanctions Committee is the subject of a complaint, that member, for the purpose of that complaint only, shall be removed from the committee.

5. If a member of the Sanctions Committee has a conflict of interest concerning the subject of a complaint, that member shall recuse himself or herself for the purposes of that complaint only.

6. The chairperson of the Sanctions Committee shall be elected by simple majority at the first meeting of the committee. The Editor-in-Chief may not be the chairperson.

7. All files and proceedings of the Sanctions Committee shall be confidential. Any breach of this subsection shall constitute a gross dereliction of duty pursuant to §406(a)(2)(B).

#### §402 (a) Sanctionable Conduct

1. All members of the *SSTLR* may be subject to sanctions if the member has:

A. Failed to strictly comply with these Bylaws;

B. Failed to attend a mandatory meeting without excuse per §301(a)(7)(A);

C. Failed to meet any deadlines, timetables, or schedules set by any member of the Executive Board, including deadlines on all editorial work, and all note or equivalent writing deadlines;

D. Failed to complete form and accuracy work to the satisfaction of the Form and Accuracy Editor;

E. Failed to complete office hours to the satisfaction of the Managing Editor; or

F. Been found by the Syracuse University Judicial System or any other appropriate adjudicative body, while a student of the College of Law (whether or not currently registered), to have violated any Code of Student Conduct applicable to such member in force at the time of the alleged violation.

G. Plagiarism is defined by Section F – Part 2(b) of the College of Law Code of Student Conduct. If sanctions are levied against a *SSTLR* member for plagiarism, the Sanctions Committee may refer the matter to the College of Law.

2. The above list of sanctionable conduct is not exhaustive.

#### §403 (a) Disciplinary Procedure

1. Written complaints of sanctionable conduct shall be submitted by a member of the *SSTLR* to the Managing Editor. All complaints must be legibly signed by the accuser. The Managing Editor shall convene a Sanctions Committee meeting within a reasonable time to consider the complaint. The



Chair of the Sanctions Committee will distribute a copy of the complaint to each member of the Sanctions Committee.

2. The accused shall be given notice of the complaint at least five (5) business days prior to the initial meeting of the Sanctions Committee considering the complaint. The notice shall consist of the identity of the accuser and the reasons for the complaint. The accused may submit a written response to the Chairperson up to one (1) day before the initial meeting. At the initial meeting of the Sanctions Committee, the accused shall be given an opportunity to be heard regarding the complaint.

3. Any official action taken by the Sanctions Committee (except election of a chairperson and a vote for expulsion) shall require a two-thirds vote of the full committee, by secret ballot, and shall be accompanied by a written justification for such action signed by the chairperson of the committee.

4. A vote for expulsion must be by unanimous vote of the Sanctions Committee and shall be accompanied by a written justification for such action signed by the chairperson of the Committee.

5. Each written justification and complaint shall be kept in a Sanctions Committee file in the *SSTLR* office.

6. The file of any member of the *SSTLR* against whom a complaint was filed under this Article shall be destroyed upon graduation of the subject of the complaint.

§404 (a) Sanctions Available for Associate Editors:

1. Oral warning
2. Written warning
3. Additional service to the *SSTLR*
4. Suspension from the *SSTLR*
5. Loss of either one or two credit hours of academic credit
6. Demotion of position
7. Removal from consideration for publication
8. Expulsion and removal from Masthead

(b) The above list of sanctions is not exhaustive

§405 (a) The following sanctions are not appealable:

1. Oral warning
2. Written Warning

§406 (a) Exception from Sanctions for Executive Board

1. An Executive Board member is not subject to sanctions by the Sanctions Committee. The committee may, however, impeach such a member.
2. Impeachment may only occur if the Executive Board member has:
  - A. Been found by the Syracuse University Judicial System or any other appropriate adjudicative body, while a student of the College of Law (whether or not currently registered), to have violated any Code of Student Conduct applicable to such member in force at the time of the alleged violation; or
  - B. Committed a gross dereliction of duty.
3. Written complaints of impeachable conduct shall be submitted by a member of the *SSTLR* to the Managing Editor unless the Managing Editor is the accused. If the Managing Editor is the accused, the written complaint will be submitted to the Editor-In-Chief. All complaints must be legibly signed by the accuser. The Managing Editor, or Editor-In-Chief in those cases involving the Managing Editor, shall notify the chairperson of the Sanctions Committee who shall convene a Sanctions Committee meeting within a reasonable time to consider the complaint.
4. The accused shall be given notice of the complaint at least five (5) business days prior to the initial meeting of the Sanctions Committee considering the complaint. The notice shall consist of the identity of the accuser and the reasons for the complaint. At the initial meeting of the Sanctions Committee, the accused shall be given an opportunity to be heard.
5. Following the hearing, the Sanctions Committee shall vote on whether impeachment is warranted. Impeachment requires a two-thirds vote of the Sanctions Committee.
6. Should the Sanctions Committee vote to impeach an Executive Board member, the Chairperson shall notify the impeached immediately. This decision is appealable pursuant to §407 of this article.
7. An Executive Board member removed from office will be demoted to an Associate Editor. No other sanctions will be imposed on such member unless the Sanctions Committee elects to reconsider the actions of the member. Should that election take place, the Sanctions Committee may avail itself of the sanctions pursuant to §404 of this Article.

8. Upon removal of the Executive Board member, a special election shall be called for the purpose of filling the vacant office.

9. At the discretion of the Editor-in-Chief, the Executive Board may appoint someone to fill the vacant office. The appointment shall be approved by all *SSTLR* members at that next general meeting by a majority vote.

§407 (a) Appeal Procedures

1. A member of the *SSTLR* who is subject to an appealable sanction may appeal in writing to the Chairperson of the Sanctions Committee within three (3) business days of the Sanctions Committee's determination.

2. Such appeal shall contain the grounds for the appeal and a request for a special meeting of the full *SSTLR* membership within five (5) business days of the date of the filing of the written appeal. An appeal less than five (5) business days from the end of the semester shall be deemed to have been filed on the first class day of the next semester.

3. An appeal shall be forwarded to the Editor-in-Chief who shall preside over the special meeting. In the event the Editor-in-Chief is the subject of impeachment proceedings the appeal shall be forwarded to the Managing Editor, who shall preside over the special meeting.

4. At the special meeting, the member who is subject to the sanction may present reasons why discipline should not be imposed. The Chairperson of the Sanctions Committee shall present the case against the accused.

5. Any sanction imposed by the Sanctions Committee may be lessened or reversed by a majority vote of the membership attending the special meeting. This vote shall be by secret ballot and is final. Upon reversal, any reference to the claimed violation shall be removed from the Sanctions Committee file.

**ARTICLE V**  
**ELECTION PROCEDURES FOR EXECUTIVE BOARD POSITIONS**

§501 (a) Nomination to the Executive Board

1. Any member of the *SSTLR* may nominate any Associate Editor for any Executive Board position. Any Associate Editor not in good standing on the day of the election is ineligible.

a. Any member nominated for Computer Editor should have a working knowledge of the Internet and web page development.

2. The opening of nominations shall be determined by the Managing Editor and shall be posted.

3. Associate Editors may be nominated and may run for more than one position, but may be elected to only one position.

4. Upon being nominated and prior to the close of the nomination process, a candidate shall submit a written statement accepting the nomination.

5. Nominations shall close when the election meeting is called to order. In the event that no one is running for an Executive Board position, or in the case of Lead Articles or Executive Editor when less persons are running than open positions available, nominations may be accepted by the Managing Editor during the election process.

(b) The Election Process in General

1. The Managing Editor shall be in charge of the voting process and shall solicit such help as is necessary.

2. A list of all candidates for each position shall be displayed prior to any voting.

3. Candidates may make a short statement as to their qualifications and platforms. The Managing Editor may allow members to present questions to the candidates.

4. As each position is presented to the members for voting, the candidates for that position shall leave the room and votes shall be collected from those members who are voting.

5. Only members in good standing shall be allowed to vote during the election. There will be neither proxy nor absentee voting.

6. Voting shall proceed by secret ballot, and the Managing Editor or such designee shall collect and count ballots.

(c) Voting for Editor-in-Chief

1. After all ballots are counted, if no candidate for Editor-in-Chief receives a simple majority of the votes, the two candidates with the highest votes shall have a runoff vote.

2. One candidate must carry a simple majority of the votes in order to be elected.

(d) Voting for All Other Positions Except Associate Editor Liaison

1. Positions shall be filled by those candidates with the most votes. If only one position is available, the winning candidate must receive a majority of the votes cast.

2. In the event of a tie between two or more candidates for a last available position, a second ballot shall be cast for the tied candidates only. The candidate with the most votes shall be elected to that position.

(e) Associate Editor Liaison Election

1. Within one month of the first fall General Meeting, an Associate Editor Liaison shall be elected by the Associate Editors to serve on the Executive Board.

(f) The Election Hierarchy

1. Interviews and Elections for the Executive Board shall proceed in the following order:

- A. Editor-in-Chief
- B. Managing Editor
- C. Form & Accuracy Editors (2)
- D. Lead Articles Editors (2)
- E. Notes & Comments Editor
- F. Business Editor
- G. Computer Editor

(g) Special elections to fill vacant positions may be called by the Managing Editor at his/her discretion when necessary.

**ARTICLE VI  
DUTIES OF SSTLR MEMBERS**

§601 (a) Editor-in-Chief

1. The Editor-in-Chief is the *SSTLR's* chief executive. It is the Editor-in-Chief's duty to provide all the necessary leadership and coordination of the *SSTLR*.
2. The Editor-in-Chief shall ensure professional operation of the *SSTLR* and timely publication of the *SSTLR* at a level of quality becoming a prestigious law periodical.
3. The Editor-in-Chief shall make all executive decisions regarding the management of the *SSTLR*.
4. The duties of the Editor-in-Chief include, but are not limited to:

- A. Chair all meetings of the general membership and the Executive Board;
- B. Make all final editorial decisions regarding all published articles;
- C. Represent the *SSTLR* in all matters within and without the College of Law; and
- D. Perform all duties as the Editor-in-Chief enumerated elsewhere in these Bylaws.

§602 (a) Managing Editor

1. The Managing Editor, in conjunction with the Editor-in-Chief, shall ensure the professional operation and timely publication of the *SSTLR* at a level of quality becoming a prestigious law periodical.

2. The duties of the Managing Editor include, but are not limited to, the following:

- A. Prepare the budget;
- B. Oversee the daily operations of the office;
- C. Supervise the attendance of members at office hours and general meetings; and
- D. Assist in other *SSTLR* matters as determined by these Bylaws or by the Editor-in-Chief.
- E. Assume the duties of the Editor-In-Chief if the Editor-In-Chief cannot perform his duties for any reason, and relinquish control upon return of the Editor-In-Chief.

§603 (a) Form and Accuracy Editors

1. The duties of the Form and Accuracy Editor include, but are not limited to, the following:

- A. Assume primary responsibility for the form and accuracy of the final work product of the *SSTLR*;
- B. Work to insure proper Bluebook form of the *SSTLR*; and
- C. Instruct the Associate Editors and Executive Editors as to proper form and accuracy of the final work product of the *SSTLR*.

§604 (a) Lead Articles Editors

1. The duties of the Articles Editors include, but are not limited to, the following:

- A. Work with Editor-in-Chief, other members of the Executive Board, and the faculty supervisor to establish selection criteria for submitted Notes, Comments, book reviews, and news or case briefs including but not limited to reputation and publication history of the author, timeliness, originality and potential significance of the work, and whether or not *SSTLR* has published similar material in the recent past;
- B. Solicit, review, and select article submissions from practitioners, professors, and law students.
- C. Draft and manage publication agreements with authors (including copyright provisions);
- D. Serve as a liaison between *SSTLR* and the authors; and
- E. Additional editorial, administrative, and solicitation duties as assigned by the Editor-in-Chief.

§605 (a) Notes & Comments Editor

1. The duties of the Notes & Comments Editor include, but are not limited to, the following:

- A. Administer the Spring Write-on Competition, including the establishment of a timetable in conjunction with the Editor-in-Chief;
- B. Assign Associate Editors to Executive Editors for the preparation of articles and book reviews for publication in the *SSTLR*;
- C. Supervise progress of the student note and book review writing process, including the setting of deadlines;
- D. Supervise the writing and publishing of news and case briefs, including establishing a timetable;
- E. Review and approve all student note topics, outlines, and book choices and book reviews and, in conjunction with the Executive Editors, provide feedback to the Associate Editors; and
- F. Supervise selection of student notes for publication in the *SSTLR*.

§606 (a) Business Editor

1. The duties of the Business Editor include, but are not limited to, the following:

- A. Oversee the business aspects of publishing the *SSTLR* including subscriptions, circulation, advertising, financing and the budget;
- B. Handle purchasing of *SSTLR* merchandise by members;
- C. Assume responsibility for responding to outside requests for copies of the Reporter;
- D. Assume responsibility for the Westlaw and Lexis-Nexis contracts and any other electronic journal mediums as they arise; and
- E. Maintain an accessible alumni and donor contact list.

§607 (a) Computer Editor

1. The duties of the Computer Editor include, but are not limited to, the following:

- A. Maintain the *SSTLR* website;
- B. Assist the Editor-in-Chief, Managing Editor, and Form and Accuracy Editor in preparing articles, notes, book reviews, and news and case briefs to be published online;
- C. Publish on the *SSTLR* website accepted articles, student notes, book reviews, and news and case briefs; and
- D. Assist with any computer problems within the *SSTLR*.

§608 (a) Executive Editors

1. The duties of the Executive Editors include, but are not limited to, the following:

- A. Supervise the progress of the preparation of student notes and book reviews of their Editing Team;
- B. Supervise the progress of, review, and edit news and case briefs of their Editing Team. Submit completed news and case briefs to the Editor-in-Chief for review and approval for publication;
- C. Supervise, review, and provide feedback on the form and accuracy work of their Editing Team; and



D. Assist the Notes & Comments Editor in selecting student notes for publication.

§609 (a) Associate Editors

1. The duties of the Associate Editors include, but are not limited to, the following;

A. Complete all form and accuracy assignments to the satisfaction of their Executive Editor and the Form and Accuracy Editors;

B. Complete two office hours each week in the *SSTLR* office under the direction of the Managing Editor or the Managing Editor's designee and complete two office hours for every unexcused absence from a scheduled office hour. All unexcused office hours will be doubled if not completed within three weeks;

C. Complete one of the following:

i. An original scholarly note of publishable quality within the timetable created by the Notes & Comments Editor; or

ii. Book review(s) totaling 25 double-spaced pages of publishable quality within the timetable created by, and with prior approval from the Notes & Comments Editor. This option does NOT fulfill the College of Law's writing requirement.

D. Complete one news or case brief each semester per a timetable set by the Notes & Comments Editor.

§610 (a) Associate Editor Liaison

1. The Associate Editor Liaison's duties include, but are not limited to, the following:

A. Attendance at all Executive Board Meetings as the representative of the Associate Editors;

B. Assist the Editor-in-Chief in planning *SSTLR* social events; and

C. Assist in other *SSTLR* matters as determined by these Bylaws or by the Editor-in-Chief.

§611 (a) Third Year Associate Member

1. A Third Year Associate Member is entitled to attend meetings.

2. A Third Year Associate Member has no voting rights.

3. A Third Year Associate Member may petition the Editor-in-Chief for credit based on participation in *SSTLR* duties.

## **ARTICLE VII CREDIT REQUIREMENTS**

§701 (a) A third-year member of the *SSTLR* shall be eligible for one credit hour upon:

1. Satisfactory completion of all requirements contained in these Bylaws;
2. Signature of the *SSTLR*'s faculty advisor;
3. Signature of the Editor-in-Chief; and
4. Determination by the Syracuse University College of Law administration that *SSTLR* members will be entitled to academic credit; and
5. Completion of science or technology related coursework in the College of Law, as determined by the Managing Editor. A non-exhaustive list of eligible courses shall be distributed with the membership recruitment materials.

§702 (a) A third-year member of the *SSTLR* Executive Board shall be eligible for a second academic credit hour upon:

1. Satisfactory completion of all requirements contained in these Bylaws;
2. Signature of the *SSTLR*'s faculty advisor;
3. Signature of the Editor-in-Chief.

§703 (a) A member of the *SSTLR* can satisfy the College of Law Writing Requirement at a minimum by:

1. Completing a student note of publishable quality which totals a minimum of 25 pages of text; which demonstrate substantial depth of analysis, reflection and revision; and
2. Receiving regular faculty supervision and feedback, including extensive written feedback on at least one substantial draft of the note. The student must obtain the signature of the faculty advisor on the Advanced Permission Form available in the Registrar's Office to receive credit.

## **ARTICLE VIII AMENDMENTS**

§800 (a) Amendments to Bylaws

1. These Bylaws may be amended at any general meeting of the *SSTLR* by a two-thirds vote of those present. Proposed amendments must be distributed to each member of the *SSTLR* at least five (5) business days prior to the general meeting.

2. No vote of the general membership shall be required to amend typographical or grammatical errors or minor corrections in these Bylaws.